



MATRIXVISA INC.

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Immigration Law and International Recruitment

MATRIXVISA INC HAS BEEN REPRESENTING IMMIGRANTS FOR 23 YEARS FROM UK, SOUTH AFRICA, IRAN, NEW ZEALAND, CAYMAN ISLANDS, INDIA, IRELAND, AUSTRALIA, MEXICO, UNITED ARAB EMIRATES, GERMANY, ZAMBIA, ZIMBABWE, BOTSWANA, INDIA, FRANCE, BANGLADESH, NEPAL, NAMIBIA AND THE PHILIPPINES.

VANCOUVER: 604-395-0801, 403-710-7156 (WhatsApp only), #300-22420 Dewdney Trunk Rd, Maple Ridge, BC, Canada.

CALGARY: 403-441-2706, Macleod Place II, 5940 Macleod Trail SW, Suite 500, Calgary, Alberta, AB T2H 2G4

TORONTO: 416-607-6625, 4 Robert Speck Parkway, 15th Floor, Mississauga, Ontario, L4Z 1S1, Canada

JOHANNESBURG: 072-352-6762 (WhatsApp only after 17:00), Nelson Mandela Square (Sandton), West Tower, 2nd Floor, Maude Street, Sandown, Johannesburg, 2146, South Africa.

INITIAL CONSULTATION IMMIGRATION LAW SERVICES AGREEMENT

PARTIES

1. CLIENT/DESIGNATE INFORMATION

Client/Designate Name: _____

Client/Designate Address: _____

Client/Designate phone number: _____

Client/Designate email address: _____

Client Date of Birth: _____

(Hereinafter referred to as "the Client")

2. REGULATED CANADIAN IMMIGRATION CONSULTANT INFORMATION

RCIC Name: Jacobus Kriek

RCIC email address: cobus@matrixvisa.com

RCIC Membership ID: #R413711

(Hereinafter referred to as "the RCIC")

Initials of Applicant: _____

Initials Witness: _____

AGREEMENT

1. Cobus (Jacobus) Kriek is a member in good standing of the Immigration Consultants of Canada Regulatory Council (ICCRC). As such, its By-laws, Code of Professional Ethics, and Regulations bind him.
2. Further, the contents of this agreement are regulated by the ICCRC, some of which are prescribed and unalterable. For further details on the Retainer Agreement Regulations of the ICCRC, please visit matrixvisa.com, and navigate to 'About Us' or search: www.matrixvisa.com/about-us/

SCOPE OF SERVICE

3. Client is seeking consultation and professional advice from the RCIC with respect to one or more of the following (please tick the correct service):
 - Tourist visa application
 - Business visitor visa
 - Parent/Grandparent super visa
 - Study permit application
 - Work permit application
 - Case status enquiry
 - Permanent residence application
 - Permanent residence card renewal of Application for a travel certificate of Family sponsorship application
 - Other (please specify): _____

4. Please provide additional relevant information below:

Initials of Applicant: _____

Initials Witness: _____

5. The RCIC will provide the Client with the following professional services under the terms of this Agreement:
 - a. Obtain further information on Client's goals;
 - b. Obtain information on Client's background, qualifications and personal and financial circumstances;
 - c. Provide advice on the current status of Canadian immigration law and policy where it relates to Client's enquiry;
 - d. Review Client information and assess this against the current Canadian law and policy;
 - e. Determine the most appropriate immigration strategy for Client (if any), and;
 - f. Advise Client.

LIMITS OF ENGAGEMENT

6. The services to be provided under this Agreement are limited to a single consultation on the relevant matters described above. The RCIC shall not provide further information or advice to Client unless the Client and the RCIC have expressly agreed to a continuation with respect to this and other matters, and the Client and the RCIC have entered into a separate written agreement concerning those other matters.
7. This agreement does not obligate the RCIC to act for the Client in any application or proceedings.
8. Should the Client require further advice or representation from the RCIC following this initial consultation, the Client must sign a separate retainer agreement with the RCIC.
9. The work done under this agreement will be limited to 1 hour.
10. **We do not provide career counseling or detailed job-hunting advice during this meeting. This service is reserved for clients that appoint us.**
11. **We also do not provide immigration legal advice for people that plan to complete their own immigration by themselves.**
12. **Please do not make an appointment for immigration if you do not have the funds to pay \$4,800 CAD over a 10-18-month period (for Permanent Residence application assistance from Matrixvisa), including application fees, additional costs of a work permit application (not applicable to all applicants), language tests, education assessment credentials, and airline tickets.**

Initials of Applicant: _____

Initials Witness: _____

METHOD OF CONSULTATION

13. The RCIC shall provide consulting services to Client in person, by phone, Skype or Whatsapp.
14. The consultation shall last for such period of time as is necessary for RCIC to perform the services under this agreement, but in any event, shall not be for longer than 1 hour.

FEES PAYABLE

15. The Client shall pay the consultation fee of \$200 CAD in advance for the consultation.

REFUND POLICY

16. The Client is entitled to the refund of any fees that have not been earned under this agreement.
17. Fees shall be deemed earned by the RCIC immediately upon the commencement of provision of professional advice. Fees that have been earned under this agreement are non-refundable.

OTHER CONDITIONS

18. CLIENT RESPONSIBILITY: Client must provide the RCIC with such factual information and documentation as are required to perform the consultation. Client must be accurate and honest and must inform the RCIC of all information, even if negative or adverse, which might be relevant to the advice provided by the RCIC in this matter. Failure to fully disclose all relevant information to the RCIC will impact the advice given by the RCIC and may void this Agreement, or seriously affect the outcome of the application of the Client or the retention of any status that the Client may obtain.
19. ADVICE CURRENT ON DATE OF CONSULTATION: The advice provided by the RCIC to the Client is based on the Canadian immigration law and policy current on the date of the consultation where relevant. The RCIC is not responsible or accountable for any change in government legislation or policy that may impact the processing of any subsequent application by the Client.
20. NO GUARANTEE OF OUTCOME: The RCIC shall provide consulting services to the Client to the standard of a competent ICCRC member. RCIC does not guarantee that s/he will be able to assist the Client in meeting his or her business, education, employment or immigration goals.

Initials of Applicant: _____

Initials Witness: _____

21. CONFIDENTIALITY: The RCIC is required to preserve the confidences and secrets of the Client. This professional obligation exists to encourage candid and complete communications between the Client and the RCIC. All information and documentation provided by the Client and reviewed by the RCIC will not be divulged to any third party, other than RCIC's agents and employees, without prior consent, except as demanded by law.

22. DISPUTE RESOLUTION: In the event of a dispute, the Client and RCIC must make every effort to resolve the matter between them. In the event that a resolution cannot be reached, the Client must present the complaint in writing to the RCIC and allow the RCIC 5 working days to respond to the Client. In the event that the dispute is still unresolved, the Client may follow the complaint and discipline procedure outlined by ICCRC on their website: <http://www.iccrc-crcic.ca/public/complaintsDiscipline.cfm>.

ICCRC's Contact Information is as follows:

Immigration Consultants of Canada Regulatory Council (ICCRC)
5500 North Service Rd., Suite 1002, Burlington, ON, L7L 6W6
Toll free: 1-877-836-7543

23. APPLICABLE LAW: the laws in effect in the Province of Alberta, Canada shall govern the terms and conditions of this agreement.

SIGNED BY THE CLIENT AND THE RCIC IN ACCEPTANCE OF AGREEMENT

Signature of Client

Signature of RCIC

Date: _____

Date: _____

Initials of Applicant: _____

Initials Witness: _____